

STATEMENT

(Attach additional pages as needed. Number, sign, and date each additional page.)

1. Include specific details such as “who, what, when, and where” for each alleged event of your complaint.

2. List name(s) of all known witnesses and provide, in your own words, a summary of what the witness(es) may testify about the alleged event.

3. List name(s) of all individuals to whom you reported the alleged event and the date(s) you reported the alleged event.

The foregoing statement contains all of my complaint(s), all names of witnesses, and all names of individuals to whom I reported the alleged event. This complaint includes this two (2) page form and _____ additional pages attached, numbered, signed, and dated. I understand that in addition to any action the City may take in this matter, I may have filing rights with the Tennessee Human Rights Commission, and/or the U.S. Equal Employment Opportunity Commission (EEOC).

Complainant Signature: _____

Date: _____

MM/DD/YYYY