

PERSONNEL PROCEDURE 07-01

SUBJECT: Police On-Duty Handguns / Firefighter Helmets

PURPOSE: To develop a standardized procedure under which a City of Clarksville sworn Police Officer may upon retirement obtain his/her on-duty handgun and a City of Clarksville Firefighter may upon retirement obtain his/her fire helmet.

APPLICABILITY: This procedure applies to all City of Clarksville sworn Police Officers and Firefighters.

POLICY STATEMENT: Effective upon passing of this Ordinance and retroactive to *June 30, 1998* it will become the practice of the City of Clarksville to allow all sworn Police Officers to retain their on-duty handgun at no expense and to allow all Firefighters to retain their fire helmet at no expense upon retirement (as defined in Article VI, Section 16 of the Charter of the City of Clarksville)

Should a sworn Police Officer wish to retain his/her on-duty handgun or Firefighter wish to retain his/her fire helmet, a written request should be presented to the Police Chief or the Fire Chief. The Police Chief / Fire Chief will approve the request and complete the Application for On-Duty Handgun / Fire Helmet. The Police Chief/Fire Chief will retain all such records of transfer.

OFFICIAL DOCUMENT

APPROVED BY CITY COUNCIL: April 5, 2007

EFFECTIVE DATE: April 5, 2007

HUMAN RESOURCES DIRECTOR



APPLICATION FOR ON-DUTY HANDGUN/FIRE HELMET

NAME _____

ADDRESS _____

SOCIAL SECURITY NUMBER _____

DATE OF RETIREMENT _____

SERIAL NUMBER OF HANDGUN _____

AUTHORIZING SIGNATURE _____ **DATE** _____

APPLICANT SIGNATURE _____ **DATE** _____



HOLD HARMLESS AGREEMENT

I, _____, as the result of the transfer of my handgun/fire helmet agree to hold harmless the City of Clarksville, its agents, and employees against any and all loss or expense, including attorney fees and court costs, by reason of liability imposed by law upon the City of Clarksville for damage because of bodily injury, including death, sustained by any person or persons, or on account of damage to property arising out of the use of the handgun/fire helmet transferred to me. I affirm that I am not prohibited from receiving or possessing a firearm under federal or state law nor will I allow the firearm provided to me to be transferred to any individual or entity that would be prohibited from receiving or possessing a firearm under federal or state law.

Signature of Retiree

Date



RESOLUTION 64-2006-07

A RESOLUTION ADOPTING PERSONNEL PROCEDURE 07-1 RELATIVE TO
TRANSFER OF POLICE HANDGUNS AND FIREFIGHTER HELMETS TO
RETIRED EMPLOYEES

*BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSVILLE
TENNESSEE:*

“That the Clarksville City County hereby adopts Personnel Procedure 07-1 relative to transfer of police handguns and firefighter helmets to retired employees (as defined in Article VI, Section 16 of the Charter of the City of Clarksville) at their request.”

ADOPTED: April 5, 2007