

INTERNSHIP APPLICATION

The Clarksville Parks + Recreation Intern Program provides opportunities for college students to gain firsthand knowledge and understanding of parks and recreation processes through pre-professional work experience. Please legibly print and complete all required fields

Duration: Exact starting and ending dates as well as hours will be arranged between the intern and the supervisor.

College Credit: Many schools offer academic credit for internships. To determine if your school offers credit and the requirements for obtaining credit, you must contact your schools career placement office or your academic advisor. We will be happy to work with your school as a partner agency.

APPLICANT INFORMATION <i>(Please Print)</i>		
First Name:		Last Name:
Phone:		Email:
Current Street Address:		Zip Code, City, State:
Permanent Home Address:		Zip Code, City, State:
Have you ever been convicted of a misdemeanor or a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you have any pending charges against you? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you checked "Yes" for either of the options above, please share with us your charge.		
Note: This information may be verified. Affirmative answers will not necessarily exclude you from internship; however, the information will be considered as it relates to the assigned areas of your internship. A current background check may be required prior to beginning an internship.		
STUDENT STATUS <input type="checkbox"/> FRESHMAN <input type="checkbox"/> SOPHMORE <input type="checkbox"/> JUNIOR <input type="checkbox"/> SENIOR <input type="checkbox"/> GRADUATE STUDENT		
School		Major
Date Available to Start Internship:	Number of Hours Requested:	Days of Week Requested:
Experience and Skills That Apply to Your Internship:		
Interests:		
REFERENCES		
Name:	Relationship:	Email:
Name:	Relationship:	Email:
Name:	Relationship:	Email:

The City of Clarksville (hereafter "City") from time to time allows unpaid volunteers (hereafter "Participants") to participate in internship programs or to perform court ordered community service. As a condition to participate in such programs or court ordered community service, volunteer participants must agree to the following:

1. General Release and Waiver of Liability and Covenant Not to Sue

I, [print full name] _____, and my heirs, assigns, administrator, executor, personal representative or next of kin, or any who make claim through me, hereby agree to release, to waive, to discharge, and covenants not to sue, the City of Clarksville, its' elected or appointed officials and employees or agents, individually, or as a body politic and corporate, from any and all liability, for any and all legal and / or administrative claims, actions, demands, lawsuits or proceedings of any kind or nature, including, but not limited to, any claims for damages of any kind or nature, interests, costs, attorney fees, or expenses of whatever kind or nature, or seeking declaratory or injunctive relief, or specific performance, which arise out of or through or in connection with Participant's participation in a City sponsored internship program or court ordered community service program. Participant understands that there may be physical risks of injury or death by participating in the City internship program or court ordered community service, and agrees to voluntarily assume such risks.

2. Indemnity

I, [print full name] _____, and my heirs, assigns, administrator, executor, or personal representative, agree to indemnify, defend, and hold harmless the City of Clarksville, its' elected or appointed officials and employees or agents, individually, or as a body politic and corporate, against any and all legal and / or administrative claims, actions, demands, lawsuits or proceedings of any kind or nature, including, but not limited to, any claims for damages of any kind or nature, interests, costs, attorney fees, or expenses of whatever kind or nature, or seeking declaratory or injunctive relief, or specific performance, which may be imposed upon or incurred by the City which arise out of or through or in connection with Participant's participation in a City sponsored internship program or court ordered community service program due to the negligent, reckless, or intentional act(s) or omission(s), or illegal conduct, whether of action or inaction, of Participant which results in death or bodily injury, or any damages to real or personal property, to any person or entity.

3. Volunteer Status

It is understood and agreed that Participant will NOT be considered an employee of the City within the meaning or application of any federal, state or local laws or regulations including, but not limited to, laws or regulations covering unemployment insurance, old age benefits, worker's compensation, on the job injury, labor or tax laws of any kind. Participant shall NOT be entitled to any benefits that may be afforded from time to time to the City's employees, including without limitation, vacation, holidays, sick leave, worker's compensation and unemployment insurance. Further, Participant's participation shall be strictly voluntary and in an unpaid status, without payment of benefit or remuneration of any kind or nature whatsoever. Participant's participation shall NOT create, or be deemed to create, a partnership, joint venture, or the relationship of principal and agent between the City and Participant.

Participant (Print Name) Date

Participant (Signature) Date

City Official / Witness Date

The following information must accompany the internship application:

- Current resume
- Cover letter
- Copy of Official Academic Transcript(s)
- List of your goals and objectives for your internship.
- A statement of why you are interested in an internship with Clarksville Parks + Recreation.

Return completed application and requested information to: Clarksville Parks + Recreation, 102 Public Square, Clarksville, TN 37040 or parksrec@cityofclarksville.com.