



NEIGHBORHOOD AND COMMUNITY SERVICES COMMITTEE

Date: February 13, 2023

Time: 3:00 P.M.

**Location: City Hall
1 Public Square
4th Floor Conference Room
Clarksville, Tennessee**

AGENDA

- 1) CALL TO ORDER
- 2) ATTENDANCE
- 3) ADOPTION OF MINUTES: January 11, 2023
- 4) NEW BUSINESS
 - a) Amendment to Community Development Block Grant (CDBG) FY 21-22
 - b) CDBG FY 23-24 Application Proposal Reviews
- 5) PUBLIC COMMENTS (*five minutes each*)
- 6) ADJOURNMENT



NEIGHBORHOOD AND COMMUNITY SERVICES COMMITTEE

January 11, 2023

MINUTES

CALL TO ORDER

The meeting of the Clarksville Neighborhood and Community Services Committee was called to order by Chairperson Joe Shakeenab on Wednesday, January 11, 2023, at 4:30 p.m. in the Neighborhood and Community Services Conference Room, 1 Public Square, Suite 201, Clarksville, Tennessee.

ATTENDANCE

The following members were present at the meeting:

Chairperson Joe Shakeenab; Councilpersons Stacey Streetman, Ambar Marquis, and Deanna McLaughlin; Neighborhood and Community Services staff members Michelle Klein, Crystal Griffith, LaVon Bracey, Clarissa Tucker, Deborah Johnson, and Dennis Newburn; and Internal Auditor Charlie DeHarde.

ADOPTION OF MINUTES

Chairperson Shakeenab entertained a motion and second to adopt the minutes. Councilperson Streetman made a motion to adopt the minutes of the December 12, 2022 meeting. The motion was seconded by Councilperson Marquis and passed unanimously.

NEW BUSINESS

Chairperson Shakeenab turned the floor over to Clarksville Neighborhood and Community Services (CNCS) staff members for new business.

Dennis Newburn explained that CNCS manages Housing and Urban Development (HUD) grant programs whose funds are received by the City. Dennis Newburn and Deborah Johnson spoke of CNCS staff and their responsibilities.

1) Community Development Block Grant (CDBG) Application Overview

Mr. Newburn provided an overview of the CDBG program, including fundamentals, goals and objectives. The PowerPoint presentation can be viewed at the following link:

[CDBG CNCS Advisory Committee Overview 2023 DN.pptx](#)

2) CDBG FY 23-24 Application Process

Michelle Klein discussed the committee's role in CDBG application evaluation, the application process, and the next steps. The PowerPoint presentation can be viewed at the following link:

[Application Evaluations MK.pptx](#)

Ms. Klein explained that CNCS utilizes the software program, ZoomGrants, to review applications. She presented a brief tutorial for using ZoomGrants.

PUBLIC COMMENTS *(five minutes each)*

Councilperson Streetman congratulated Chairperson Shakeenab on his appointment as committee chair and gave accolades to staff for their work.

Councilperson Marquis provided information regarding the upcoming Section 8 open enrollment period on January 18, 2023.

Dennis Newburn and Deborah Johnson mentioned challenges affecting affordable housing.

Councilperson Deanna McLaughlin suggested areas within the city to consider for creating affordable housing.

ADJOURNMENT

Chairperson Shakeenab entertained a motion to adjourn the meeting. A motion was made by Councilperson Streetman to adjourn. The meeting was adjourned at 5:43 p.m.