



HOUSING AND COMMUNITY DEVELOPMENT COUNCIL COMMITTEE AGENDA

DATE: Monday, March 9, 2020

LOCATION: Housing and Community Development Conference Room,
City Hall, 1 Public Square, Suite 201

TIME: 4:00 P.M.

I. CALL TO ORDER

II. ANNOUNCE MEMBERS IN ATTENDANCE (VERIFY QUORUM)

David Allen, Chairman
Wanda Smith
Jeff Burkhart
Travis Holleman
Stacey Streetman

III. APPROVAL OF MINUTES FROM OCTOBER 17, 2019

IV. NEW BUSINESS

- 1. Consolidated Plan and Annual Action Plan**
- 2. Discussion of Public Hearing held on March 5, 2020**
- 3. Rehabilitation Projects**
- 4. Reconstruction Projects**
- 5. Demolition Projects**
- 6. Sidewalk Project – E Street**
- 7. Plum Street Foreclosure**
- 8. Subrecipient Applications**
- 9. 2020/2021 CDBG and HOME Allocations**
- 10. 2020/2021 Shelter Plus Care increase**

V. PUBLIC COMMENTS (five minutes each)

VI. ADJOURNMENT



HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE

OCTOBER 17, 2019

MINUTES

CALL TO ORDER

The Council Committee meeting of the Clarksville Housing and Community Development was called to order by Chairman David Allen on Thursday, October 17, 2019, at 2:06 p.m. in the Office of Housing and Community Development Conference Room, 1 Public Square, Suite 201, Clarksville, Tennessee.

ATTENDANCE

MEMBERS PRESENT: Councilman David Allen, Councilwoman Stacey Streetman, Councilwoman Wanda Smith, and Councilman Travis Holleman

MEMBERS ABSENT: Councilman Jeff Burkhardt

OTHERS PRESENT: Keith Lampkin, Director of Housing and Community Development, Jean Adcock, Finance Director Housing and Community Development, Martias Kendrick, Project Coordinator Housing and Community Development, and Tammy Kilgore, Grants Analyst Housing and Community Development

MINUTES

Councilman Holleman made a motion to adopt the minutes of May 8, 2019 as presented. The motion was seconded by Councilwoman Streetman. A voice vote was taken; the motion passed without objection.

NEW BUSINESS

Chairman Allen convened the meeting and turned it over to Mr. Lampkin. Mr. Lampkin stated the first item to discuss was the PILOT Policy. He explained that Mayor Pitts had asked for a policy to be written for Payment in Lieu of Taxes (PILOT) for Low Income Housing Tax Credits (LIHTC). The policy includes a description and an actual application for developers to apply for a PILOT. This application would give a better understanding of a project when a development comes before the City Council.

Mr. Lampkin then explained that the Tennessee Housing Development Agency (THDA) issues Low Income Housing Tax Credits (LIHTC). When they are published, the City is made aware of how many LIHTC projects could possibly be seeking a PILOT. Not all developers of a LIHTC project may seek to apply for a PILOT. The policy and application were put in place so the process would be the same for all developers.

Mr. Lampkin stated the next item on the agenda was the donation of 911 Dumas Drive to Habitat for Humanity. Mr. Lampkin explained that the house at 911 Dumas Drive was demolished and rebuilt for an elderly homeowner who had applied for assistance through the Housing Rehabilitation Program. After the house was completed, the homeowner only lived in the house for less than a month. She developed health issues that required she be put in a nursing home. The family did not want to keep the house, so the City foreclosed. There were no bidders at the foreclosure sale so the house came back to the City. Since the house was reconstructed with funds from the Department of Housing and Urban Development, it needed to be kept affordable and occupied by a low-income person or family.

Habitat for Humanity was approached to see if they had interest in the property. Since the house was handicap accessible and Habitat had a client with mobility issues, they were willing to accept the donation. A motion to donate 911 Dumas Drive to Habitat for Humanity was made by Councilwoman Smith. The motion was seconded by Councilman Holleman. A voice vote was taken and the motion passed unanimously.

The next item on the agenda was concerning the Analysis of Impediments to Fair Housing. Mr. Lampkin explained that every five to six years the City is required to update the Fair Housing Plan. Mr. Lampkin also explained that the City will be working with the Human Relations Commission to help update this plan. A public meeting has been held and surveys have been distributed to help determine the needs.

Mr. Lampkin then gave an update on the Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted to the Department of Housing and Urban Development (HUD) and covers the City's performance on how funds were used during the last year. This report was submitted to HUD on September 30, 2019 and covers the period of July 1, 2018 through June 30, 2019.

Mr. Lampkin informed the Committee that the demolition of Wesley Chapel Church on Washington Street was completed.

Mr. Lampkin then showed pictures of the new restrooms built at Lettie Kendall Park on A Street in New Providence. Mr. Kendrick stated that a final walk through was scheduled for the next day, October 18, 2019.

OLD BUSINESS

Mrs. Kilgore explained that the ESG and CDBG contracts have been completed and sent to the subrecipients. She stated there were a few contracts that have been signed and returned and are now awaiting the Mayor's signature.

Mr. Kendrick stated there are currently six active housing projects. There are two reconstruction projects underway and four rehabilitation projects about to be started.

Mr. Lampkin stated that plans have been completed and funds will be used to possibly complete a drainage project in the Happy Hollow area.

PUBLIC COMMENTS

Ms. Holman asked to be recognized. She explained her concerns about drugs in the area where she lives at Grandview Apartments on South Lancaster Drive.

There being no further discussion or any further questions, a motion that the meeting be adjourned was made by Councilwoman Streetman. The motion was seconded by Councilwoman Smith. The meeting was adjourned at 2:39 p.m.

Submitted by:

Tammy Kilgore