



**PARKS + RECREATION COMMITTEE
MARCH 9, 2020 AT 3:00PM
CITY HALL CONFERENCE ROOM, 4TH FLOOR
MEETING AGENDA**

I. PUBLIC COMMENTS

II. CALL TO ORDER

III. ANNOUNCE MEMBERS IN ATTENDANCE (*Verify Quorum*)

IV. ADOPTION OF MEETING MINUTES

- February 10, 2020

V. COUNCIL ACTION

VI. NEW BUSINESS

- Discussion: 2019 Annual Report (*Jennifer Letourneau*)
- Discussion: Budget Transfers (*Jennifer Letourneau*)

VII. OLD BUSINESS

- Discussion: Regional Recreation Center (*Jennifer Letourneau*)

VIII. DEPARTMENT REPORTS

- Meet New Staff Members (*Jennifer Letourneau*)
- Human Resources Report (*Jennifer Letourneau*)

IX. ADJOURNMENT



**PARKS + RECREATION COMMITTEE
FEBRUARY 10, 2020 AT 3:00PM
CITY HALL CONFERENCE ROOM, 4TH FLOOR
MEETING MINUTES**

I. PUBLIC COMMENTS

None

II. CALL TO ORDER

The meeting of the Parks and Recreation Committee was called to order by Chairperson Guzman at 3:00 p.m. on February 10, 2020, in the City Hall Conference Room.

III. ANNOUNCE MEMBERS IN ATTENDANCE *(Verify Quorum)*

Councilperson Valerie Guzman, Chair
Councilperson Richard Garrett
Councilperson Travis Holleman
Councilperson Vondell Richmond
Councilperson Stacey Streetman

IV. ADOPTION OF MEETING MINUTES

- January 13, 2020

Councilperson Guzman made a motion to adopt the minutes as presented. Councilperson Holleman seconded the motion. A voice vote was taken and the motion to adopt the minutes passed without objection.

V. COUNCIL ACTION

None

VI. NEW BUSINESS

None

VII. OLD BUSINESS

- Discussion: Regional Recreation Center - Land Acquisition Procedure
(*Jennifer Letourneau*)

Jennifer Letourneau presented the information she gathered from City staff members to determine the next steps for land acquisition and what that procedure would look like.

Councilperson Garrett inquired at what point in this process would the property owners be contacted. Jennifer Letourneau responded that it would occur after the Mayor's approval had been obtained.

Councilperson Streetman suggested that the Parks and Recreation staff handle the negotiation and not the realtors on the Committee in order to avoid even the appearance of impropriety.

The Location Matrix discussed in the December meeting was brought up by Jennifer Letourneau. The importance of each item was debated and adjusted accordingly.

Councilperson Guzman made a motion to agree to the updated Location Matrix. Councilperson Garrett seconded the motion. A voice vote was taken and the motion passed without objection.

VIII. DEPARTMENT REPORTS

- Project Update (*Jennifer Letourneau*)

Jennifer Letourneau updated the Committee on current and future projects including additional parking at Fort Defiance, repairs to Sevier Station, tree clean up, Mericourt Park retaining wall repairs and Billy Dunlop pavilion construction.

- Meet New Staff Members (*Jennifer Letourneau*)

Two new employees introduced themselves to the Committee. Tiffany Rogers is the new Recreation Programmer and Amanda Pitt is the new Administrative Support Technician.

- Human Resources Report (*Jennifer Letourneau*)

Jennifer Letourneau reported that only one full-time position is currently open but is in the process of being filled. Jennifer Letourneau was applauded for this achievement. Seasonal and part-time positions are open and available.

- Councilperson Richmond recently spent time in one of the local homeless shelters. He noted that there are people sleeping in our parks and would like to know how we can help them. Jennifer Letourneau discussed several ideas and resources available. Emergency shelters were also discussed and the requirements that would need to be met.
- Councilperson Streetman attended the All-Inclusive Playground Charrette in January. People in attendance were shown videos and displays of different types of equipment. They were encouraged to point out the equipment they would be interested in seeing in the new playground. Councilperson Streetman thanked Jennifer and her staff for their work.

IX. ADJOURNMENT

Councilperson Richmond made a motion to adjourn the meeting.
Councilperson Holleman seconded the motion. A voice vote was taken. The motion to adjourn the meeting at 3:47 p.m. passed.

Meeting minutes were prepared by Leigh Harpel.