



PARKING COMMISSION AGENDA

DATE: March 17, 2020
LOCATION: City Hall Mayor's Conference Room
City Hall, 1 Public Square

TIME: 3:00 P.M.

I. CALL TO ORDER

II. ANNOUNCE MEMBERS IN ATTENDANCE (VERIFY QUORUM)

Allen Senseney
Morgan Knight
Carol Clark
Ryan Bowie
Councilman Travis Holleman

III. ADOPTION OF MINUTES: February 25th (rescheduled from February 17th-no quorum)

IV. GUEST(S):
1. **Public Comments (limit 5 minutes each)**

V. DEPARTMENT REPORTS
1. **Financial Report**
2. **Smart Meter Report**

VI. NEW BUSINESS

VII. OLD BUSINESS

VIII. MISCELLANEOUS DISCUSSION

IX. VOIDING REQUESTS

X. ADJOURNMENT



PARKING COMMISSION MINUTES

DATE: February 25, 2020 (rescheduled from February 18, 2020)

**MEETING LOCATION: 4th FLOOR CITY HALL STAFF CONFERENCE ROOM
CITY HALL, 1 PUBLIC SQUARE
CLARKSVILLE, TN. 37040**

I. CALL TO ORDER/QUORUM CHECK

The meeting was called to order by Allen Senseney at 3:01 p.m. Members present were Carol Clark and Councilman Travis Holleman.

II. ADOPTION OF MINUTES: December 17th, 2019-January 7, 2020 (no quorum) January 21, 2020

Councilman Holleman made a motion to approve the minutes for January 21, 2020—all members voted in favor. Regina Hampton reminded the Commission that we needed to approve the minutes for December 7th, 2019 and January 7, 2020—Councilman Holleman made a motion to approve—all members voted in favor.

III. GUEST(S)

Michael Palamore with Premier Parking.

IV. DEPARTMENT REPORT

Financial Report: The financial report was provided by Regina Hampton through July 1-2019 to January 31, 2020. Compared to last year, our revenues in total are up \$18,625 YTD coming mainly from Cumberland Plaza Meter money—up about \$11,000. Our expenses are up \$334—even after depreciation we are up \$15,640. Our fund balance is \$484,000. Month to date our revenues are up about \$9,000. Expenses are up compared to last year—but with no Parking Manager we still have a profit of \$24,728. Laurie Matta wanted to remind the Commission that a portion of Mrs. Hampton's salary would need to be charged to Parking (she thought that it had been)—this will reduce the profit.

Smart Meter Report: Mrs. Hampton provided the report from our Parking Technician—Jon—as of Friday, February 14th—all 4 of the kiosks were online. The two new batteries were definitely necessary. The new modem we received in August has been returned to McKay. Jon found an old modem on the shelf—after configuring it for Clark 5—it works. The kiosks are working and collecting revenue—since this report we have had an issue with a modem in Clark 2—we had to remove the modem from Clark 5 and move it to Clark 2. There was an issue that caused a major issue with data use. Clark 5 is temporarily down—Mrs. Clark questioned if we had a sign on the kiosk indicating that it was down—Mrs. Hampton responded that we do. The IPS meters are the same as last month. All of the replacement sensors have been installed—we are in need of at least 46 sensors. Jon is continuing to monitor erratic doppler/dome sensors. Mrs. Matta reminded the Commission that we have entered into a contract with Premier Parking to provide management services.

V. NEW BUSINESS

VI. OLD BUSINESS

VII. MISCELLANEOUS DISCUSSION

Mr. Palamore with Premier Parking had some questions—Mrs. Hampton suggested that those be addressed between the two of them.

VIII. VOIDING REQUESTS

No action taken on:

170305094; 170305192; 502004; 170108425; 170108548; 170108637; 170305604; 501955;
170108476

Voided:

170304955; 170305108; 170305208; 170108625; 170305247

IX. ADJOURNMENT—The meeting was adjourned at 3:31 pm.