



**PARKS + RECREATION COMMITTEE**  
**APRIL 8, 2019 AT 3:00PM**  
**CITY HALL CONFERENCE ROOM, 4<sup>TH</sup> FLOOR**  
**MEETING AGENDA**

- I. PUBLIC COMMENTS**
- II. CALL TO ORDER**
- III. ANNOUNCE MEMBERS IN ATTENDANCE** (*Verify Quorum*)
- IV. ADOPTION OF MEETING MINUTES**
  - March 18, 2019
- V. COUNCIL ACTION**
- VI. COMMITTEE ACTION**
- VII. DEPARTMENT REPORTS**
  - F&A Request for Three New Positions
  - Project Updates
- VIII. ADJOURNMENT**



**PARKS + RECREATION COMMITTEE**  
**MARCH 18, 2019 AT 3:00PM**  
**CITY HALL CONFERENCE ROOM, 4<sup>TH</sup> FLOOR**  
**MEETING MINUTES**

**I. PUBLIC COMMENTS**

*None*

**II. CALL TO ORDER**

*The meeting of the Parks + Recreation Committee was called to order by Chairlady Guzman at 3:02 p.m. on March 18, 2019, in the City Hall Conference Room.*

**III. ANNOUNCE MEMBERS IN ATTENDANCE**

Councillady Valerie Guzman, Chair  
Councilman Travis Holleman  
Councilman Vondell Richmond  
Councillady Stacey Streetman

*Councilman Richard Garrett was absent.*

**IV. ADOPTION OF MEETING MINUTES**

- [January 14, 2019](#)
- [February 11, 2019](#)

*Councillady Streetman made a motion to adopt the minutes as presented. Councilman Holleman seconded the motion. A voice vote was taken. The motion to adopt the minutes from the January and February meetings passed without objection.*

**V. COUNCIL ACTION**

*None*

**VI. COMMITTEE ACTION**

*None*

**VII. DEPARTMENT REPORTS**

- Comprehensive Revenue Policy Update

- i. [Golf Simulator Fees](#)
- ii. [Concession Fee Discounts](#)

*Jennifer Letourneau reported fee revisions for the new golf simulator and new concession discounts for employees. She explained that department staff benchmark comparable parks and recreation, as well as, comparable service providers in the area when setting fees.*

- [CAPRA](#) Accreditation Update  
*29 of 120 standards are complete. Ms. Letourneau explained that accreditation work has slowed down while her staff are preparing the Department's budget. She briefly discussed additional staffing included in the Department's budget. Councilwoman Guzman commented on how the Department has taken on additional programming, parkland and facilities, but has not received the necessary staff to maintain these areas.*
- Project Updates  
*Wayne Masterson reported on some of the Departments on-going projects.*
  - i. Swan Lake Pool Renovation has had a weather-related delay but is still scheduled for completion in mid-May, in time for pool season.
  - ii. Crow Center Roof Repair: This project is scheduled to be complete by mid-April.
  - iii. Red River East Project: This area has been underwater for a while, but it is not expected to delay the project.
  - iv. Mr. Masterson explained that his staff is looking to convert the racquetball court into a fitness center, similar to Burt Cobb. Work on this project will begin soon.
  - v. Flood Clean-up is underway. Most of Liberty Park has 2-3 inches of mud throughout. The boat ramp at Liberty has reopened, and other areas should reopen soon. The playground will be closed for an indefinite period while all mulch is removed and replaced.

McGregor Park has significantly more mud than Liberty Park. Cumberland Riverwalk from the Museum to Pedestrian Bridge is scheduled to open tomorrow. The section of trail near the North Extension will be closed for an indefinite amount of time.

- vi. Lighting at Heritage Park tournament field is expected to be installed in June and July.
- vii. Heritage Dog Park has reopened after a vehicle-related event that tore down much of the fencing.
- viii. The Department is speaking with Cumberland River Compact about obtaining their assistance to address erosion at Billy Dunlop Park.

*Councillady Streetman asked about the Pollard Road Trailhead parking. Ms. Letourneau explained that Municipal Property staff is handling that project, and it is still ongoing.*

- [Golf Tournament Schedule](#)

*Jennifer Letourneau shared the tournament schedule for informational purposes. She explained that it is a flowing document that is updated as additional tournaments are booked.*

- *Councillady Streetman asked about moving the meeting dates to the second Monday of each month based on Mayor Pitts email. Councilwoman Guzman will check on the second Monday of each month and let everyone know.*
- *Vondel Richmond complemented the Department on the success of the recent Film Festival.*

## **VIII. ADJOURNMENT**

*Councillady Streetman made a motion adjourn the meeting. Travis Holleman seconded the motion. A voice vote was taken. The motion to adjourn the meeting passed without objection. The meeting was adjourned at 4:23 p.m.*

*Meeting minutes were prepared by Michelle Austin.*