



PARKING COMMISSION AGENDA

DATE: May 19th, 2020
LOCATION: City Hall Mayor's Conference Room
City Hall, 1 Public Square

TIME: 3:00 P.M.

I. CALL TO ORDER

II. ANNOUNCE MEMBERS IN ATTENDANCE (VERIFY QUORUM)

- Allen Senseney
- Morgan Knight
- Carol Clark
- Ryan Bowie
- Councilman Travis Holleman

III. ADOPTION OF MINUTES: March 17th (No April meeting due to COVID-19)

IV. GUEST(S):

1. Public Comments (limit 5 minutes each)

V. DEPARTMENT REPORTS

1. Financial Report
2. Smart Meter Report

VI. NEW BUSINESS

1. Extension of Curbside Delivery Spaces
2. Leased Spaces –April 2020 Rate

VII. OLD BUSINESS

VIII. MISCELLANEOUS DISCUSSION

IX. VOIDING REQUESTS

X. ADJOURNMENT



PARKING COMMISSION MINUTES

DATE: March 17th, 2020

MEETING LOCATION: 4th FLOOR CITY HALL MAYOR'S CONFERENCE ROOM
CITY HALL, 1 PUBLIC SQUARE
CLARKSVILLE, TN. 37040

I. CALL TO ORDER/QUORUM CHECK

The meeting was called to order by Allen Senseney at 3:00 p.m. Members present were Carol Clark and Councilman Travis Holleman. Ryan Bowie and Morgan Knight came in after meeting was called to order.

II. ADOPTION OF MINUTES:

February 25th, 2020 (rescheduled from February 18th)

Councilman Holleman made a motion to approve the minutes for February 25—all members voted in favor.

III. GUEST(S)

Mayor Joe Pitts
Wes Cunningham

IV. DEPARTMENT REPORT

Financial Report: The financial report was provided by Regina Hampton through July 1-2019 to February 29, 2020. Compared to last year, our revenues in total are up \$27,444 YTD. Our expenses are up \$50,288—please note in MTD numbers—Laurie mentioned last month that Mrs. Hampton and Mr. Egbert's had not been charged out throughout the year to Parking—this was captured in the month of February for the entire year. We now have a loss of \$25,495. Revenues MTD are up \$9,000 coming from Fines/Tickets, Parking Meter Money Downtown, and Cumberland Plaza Meter Money. Again, salaries and wages appear to be inflated compared to last year at this time--\$34,460 (of the \$53,865) is the portion of Mrs. Hampton and Mr. Egbert's salary charged to Parking. Including depreciation were are at -\$34,797.

Smart Meter Report: Mrs. Hampton reported that we need to purchase more sensors—but at this point we are looking at the cost effectiveness of that—as soon as we cover the cost of the sensor through the meter—the sensor would need to be replaced again. It doesn't make sense for to make this purchase right now since we are in a transition period. The kiosks—3 of them are working right now. Clark 5 (which is in the Lower Biggars lot) is having a communication issue right now and Jon is working with Mackay meters on that.

V. NEW BUSINESS

National Emergency Response: Mayor Pitts addressed the Commission with a couple of ideas for downtown during this pandemic. Mayor Pitts asked that we consider suspending all parking fees at meters and lots for the remainder of March. The owner of Hot Pita also asked if delivery parking spaces could be considered-2 spaces at each end of Franklin Street—and maybe Strawberry Alley. This would allow people to pull up at the space and restaurants/retail bring things out to them. Councilman Holleman and Mr. Senseney both agreed that this would be a great idea. Mrs. Clark made a motion to do these doing these things through the end of April. The question came up on the timing of when this should