



## PUBLIC SAFETY COMMITTEE AGENDA

**DATE: July 17, 2019**

**LOCATION: City Hall Conference Room**

**TIME: 4:00 p.m.**

- I. CALL TO ORDER
- II. ANNOUNCE MEMBERS IN ATTENDANCE (VERIFY QUORUM)
- III. ADOPTION OF MINUTES: **June 19, 2019**
- IV. DEPARTMENT REPORTS
  1. Building & Codes: Monthly Reports
  2. Fire Rescue: Monthly Reports
  3. Police Department: Monthly Reports
- V. COMMITTEE ACTION REQUIRED
- VI. CITY COUNCIL ACTION REQUIRED  
**Approval of Mutual Aid/Interlocal Agreement between the City of Clarksville, TN and Austin Peay State University (Chief Ansley)**
- VII. OTHER
- VIII. PUBLIC COMMENTS (5 minutes each)
- IX: ADJOURNMENT



**PUBLIC SAFETY COMMITTEE MINUTES**  
JUNE 19, 2019  
CITY HALL CONFERENCE ROOM

**ATTENDING:** Councilman Jeff Henley, Chairman; Councilman Richmond;  
Councilman Erb; Councilwoman Smith; and, Councilman Holleman

Others Present: Deputy Fire Chief Ray Williams, Police Chief Alonzo Ansley, David Smith – Building and Codes; and Susan Harris.

The meeting was called to order at 4:00 p.m. by Chairman Henley and noted for the record a quorum present.

The minutes from the April 17, 2019 meeting were submitted for approval. Councilwoman Smith stated that she didn't remember missing this meeting and David Smith had to contact Paula McWhirter to verify that she was not present. After that was done a motion was made by Councilwoman Smith and seconded by Councilman Richmond. The vote for the motion was unanimous.

**BUILDING & CODES DEPARTMENT**

David Smith presented the department's monthly reports and advised that he would answer any questions. Councilwoman Smith wanted to know what's going on at Building Codes. Mr. Smith said that they are considering expanding hours of operations to be able to accommodate the contractors. He also said that it would be a flex schedule for when employees would come to work. Currently work from 7:00 until 4:00 and with flex schedule some would come in at 9 and work until 6. Trying to also streamline a paperless department for the inspectors in the field. Tracking on commercial permits and multi-family permits. Will try to get more info and share with the Committee. There was a cutoff at 8:00 for scheduling inspections. This will change to be more customer service oriented to the contractors. Looking at staggering the hours and scheduling contractors based on that. Move the cutoff to 10:00 due to the later working hours. The codes inspectors and administrative staff will not need to have their hours changed. There are mechanical inspectors, gas inspectors, plumbing inspectors, building inspectors; and, electrical inspectors. Any given day there may be 16 inspections and the next day 25 which will involve personnel. Councilwoman Smith asked about overtime and Mr. Smith said there should be none involved. The longest inspection would be plumbing and framing (30-40 minutes). Tablets were discussed. The County already uses them and we will be shadowing them to see how it works. Using tablets would enable immediate notification to contractors.