



AUDIT COMMITTEE AGENDA

IN AN EFFORT TO FACILITATE THE RESPONSE TO CORONAVIRUS DISEASE 2019 (COVID-19), THIS MEETING WILL BE CONDUCTED VIA GOOGLE MEETS. AN AUDIO/VIDEO RECORDING OF THE PROCEEDINGS WILL BE MADE AVAILABLE TO THE PUBLIC WITHIN 48 HOURS. MEMBERS OF THE PUBLIC ARE, BY LAW, ALLOWED TO ATTEND MEETINGS OF THE AUDIT COMMITTEE BUT ARE STRONGLY DISCOURAGED TO DO SO AT THIS TIME.

DATE: July 29, 2020

LOCATION: Google Meet

TIME: 3:00 PM

- I. CALL TO ORDER – Chairman
- II. ANNOUNCE MEMBERS IN ATTENDANCE (VERIFY QUORUM)
- III. MOTION TO CONDUCT MEETING ELECTRONICALLY
In order to comply with the technical aspects of the Governor’s Executive Order regarding holding open meetings in a forum other than in the open and in public, this body determines that meeting electronically is necessary to protect the health, safety, and welfare of its citizens due to the COVID-19 outbreak.
- IV. ADOPTION OF MINUTES
 - A. April 27, 2020 Audit Committee meeting
 - B. April 29, 2020 Audit Committee meeting
- V. DEPARTMENT REPORT
 - A. Budget Reports
 - B. Update on Internal Audit Activity
 - i. Audit schedule status and metrics
 - C. TN Comptroller - Audit Review Letters
 - D. Quality Assurance and Improvement Program - Annual Review Results
 - E. Annual Report
 - F. Recognition of Mandatory Guidance and Organizational Independence within Red Book
- VI. NEW BUSINESS
 - A. External Auditor rotation discussion
 - B. New Audit Committee members for CY 2021

- VII. COMMITTEE ACTION REQUIRED
 - A. FY 2021 External Audit (if necessary)
 - B. Approval of Fraud, Investigation, and Hotline Administration Policy
 - C. Approval of revised utilization metrics
 - D. Approval of FY 2021 Audit Plan

- VIII. CITY COUNCIL ACTION REQUIRED
 - A. None

- IX. ADJOURNMENT OF PUBLIC MEETING

- X. PUBLIC COMMENTS (5 minutes each)

- XI. NEXT MEETING - **October 28, 2020 3:00 PM**

- XII. EXECUTIVE SESSION – Vote by the Committee to go into executive session.

At this point in the meeting everyone other than Audit Committee members and those asked to attend by the Audit Committee to address a pending audit issue will be asked to leave.

- A. Ongoing audits and investigations
- B. Hotline reports
- C. Audit plan

- XIII. ADJOURNMENT OF EXECUTIVE SESSION