



## **PARKING COMMISSION AGENDA**

**DATE:** July 30th, 2020 (rescheduled from July 21, 2020)

**LOCATION:** City Hall Mayor's Conference Room  
City Hall, 1 Public Square

**TIME:** 3:00 P.M.

**I. CALL TO ORDER**

**II. ANNOUNCE MEMBERS IN ATTENDANCE (VERIFY QUORUM)**

- Allen Senseney
- Morgan Knight
- Carol Clark
- Ryan Bowie
- Councilman Travis Holleman

**III. ADOPTION OF MINUTES: June 18<sup>th</sup>, 2020 (Rescheduled from June 16<sup>th</sup>, 2020)**

**IV. ADOPTION OF MINUTES: July 8<sup>th</sup>, 2020 Roundtable - Wilma Rudolph Event Center**

**V. ADOPTION OF MINUTES: July 16<sup>th</sup>, 2020 Special Session**

**VI. GUEST(S):**

1. Public Comments (limit 5 minutes each)

**VII. DEPARTMENT REPORTS**

1. Financial Report
2. Smart Meter Report

**VIII. NEW BUSINESS**

**IX. OLD BUSINESS**

**X. MISCELLANEOUS DISCUSSION**

**XI. VOIDING REQUESTS**

**XII. ADJOURNMENT**



## PARKING COMMISSION MINUTES

DATE: June 18th, 2020 (rescheduled from June 16<sup>th</sup>, 2020)

MEETING LOCATION: 4<sup>th</sup> FLOOR CITY HALL MAYOR'S CONFERENCE ROOM  
CITY HALL, 1 PUBLIC SQUARE  
CLARKSVILLE, TN. 37040

### I. CALL TO ORDER/QUORUM CHECK

The meeting was called to order by Ryan Bowie. Members present were Morgan Knight and Carol Clark via Google Meet. Councilman Holleman arrived at 3:47 via Google Meet.

### II. ADOPTION OF MINUTES:

May 19<sup>th</sup>, 2020

Mrs. Clark made a motion to approve the minutes for May 19<sup>th</sup>—Mr. Bowie seconded—all members voted in favor.

### III. GUEST(S)

Michael Palmore-Premier Parking

### IV. DEPARTMENT REPORT

**Financial Report:** The financial report was provided by Regina Hampton. Mrs. Hampton reminded the Commission that they received March financials in their email—but they are also included in their packets for today. The report was given for July 1, 2019 through May 31, 2020—revenues are \$390,188—this is down \$19,792 compared to last year. Expenses are \$302,131 which is up \$63,285. This is due to the repairs at the Cumberland Garage Lot and part of Mrs. Hampton and Mr. Egbert's salary was charged to Parking over the past year (last year there were no parking manager salary expenses after October). Operating profit is at \$88,056—after depreciation—there is a net profit of \$32,639. Month to date, revenues are \$17,849; expenses are \$15,364; after depreciation we have a loss for the month of \$5,431.

**Smart Meter Report:** Jon Flores provided an update on the smart meters. Mr. Flores reported that the report he is providing is extremely current—as this is his last week with Parking. Mr. Flores reported that he's been working to get all of our resources out in the field. There are 129 active sensors out of 200—42 of those are dopplers; 18 of the 42 are very erratic—they are in the field and we could start a support ticket with IPS so we have a record of them and they can be tracked. We have 87 in ground sensors—a batch of them were installed 5 years ago—they will absolutely fail by the end of the year—18 of those will be at the end of life by year end. Only 69 of our inground sensors will work by year end; best case scenario—111 total sensors will be enforceable by year end—worse case—93 will be enforceable. Our focus has been moving sensors to meters with more traffic for more revenue.

### V. NEW BUSINESS

**Time Limit for Curbside Pickup:** We discussed last meeting keeping the curbside spaces—however, they are very hard to enforce with no time limit. Mrs. Hampton asked the Commission to consider a time limit on these spaces for enforcement. Mr. Bowie suggested the same as the loading zone time limit—Ms. Knight agreed that 15 minutes was appropriate. Mrs. Clark was concerned with upsetting customers if the merchant was unable to get them