



TRANSPORTATION COMMITTEE AGENDA

DATE: October 28th, 2020

LOCATION: Google Meet

TIME: 4:00pm

1. CALL TO ORDER
2. ATTENDANCE
3. ADOPTION OF MINUTES
 - a) September 23, 2020
4. DEPARTMENT REPORTS
 - a) Ridership Report for September 2020
 - b) Financial Report for September 2020
5. COMMITTEE ACTION
6. CITY COUNCIL ACTION
7. NEW BUSINESS
 - a) Spooky Special
 - b) DBE Plan Approval
 - c) Route 1000
8. PUBLIC COMMENTS (3 individuals 5 minutes each unless waived by Chair)

9. ADJOURNMENT

Wednesday, September 23, 2020 at 4:00pm
Google Hangout Meeting

MEMBERS PRESENT:

Wanda Smith, Committee Chairperson
Gary Norris
Jeff Burkhart
Vondell Richmond

EMPLOYEES PRESENT:

Paul Nelson, Director
Lori Wallis, Finance Director
Scott Graves, Business Analyst
Veronica Williams, Administrative Support Specialist

CALL TO ORDER:

September 23, 2020 at 4:00p.m... Transportation committee meeting was called to order by Chairperson Wanda Smith. The members in attendance are Gary Norris, Jeff Burkhart and Vondell Richmond. The member not present is Richard Garrett. Chairperson Wanda Smith entertained a motion for approval of the July 22, 2020 minutes all were in favor and the minutes were approved.

RIDERSHIP REPORT:

Paul Nelson went over the Ridership for July 2020 was 37,261 and August 2020 was 36,363. The ridership is down 34% since last year July due to the COVID-19.

FINANCIAL REPORT:

Lori Wallis went over the Financial Report for the month of August 2020. The revenue was under budget \$27,062.41. The expenses under budget \$198,785.32. Year to date under budget \$171,672.91. This is mostly due to wages and we had budgeted for a 3% wage increase and we have vacant positions.

COMMITTEE ACTION:

None

CITY COUNCIL ACTION:

None

NEW BUSINESS:

Paul Nelson went over the technology software update for Clarksville Transit System. Paul Nelson said, "We are moving forward with the technology software for our buses and paratransit. We are placing the information at this time online. You will soon be able to see everything in a few weeks."

CTS has been awarded a 5310 grant for 6 new vans to replace some old ones.

Clarksville Transit System has a 5303 Planning grant. This is for the relocation of the Transit Center. Chairperson Wanda Smith asked, "Is that a grant?" Paul Nelson replied, "It is States dollars to spend, hopefully we will get some of those funds" Chairperson Wanda Smith asked, "Have we looked to see if we have a location?" Paul Nelson answered, "We have a location we have looked at. It's off of Cumberland Drive. It has lots of space for a Transit Center." Chairperson Wanda Smith asked, "Do you think we should keep the Transit Center downtown? Because we are building the Convention Center?" Paul Nelson said, "It would be in a location close to downtown." Chairperson Wanda Smith asked, "Will you put in Bus Stops for downtown?" Paul Nelson answered, "We should have our downtown Circular hopefully by then."

There were no other questions.

At this time Clarksville Transit System has a Shift Supervisor position open, Bus Operators and Equipment Maintenance Assistant position open.

ADJOURNMENT:

Chairperson Wanda Smith entertained a motion to adjourn. Vondell Richmond motioned to adjourn with Gary Norris seconding. Chairperson Wanda Smith adjourned the meeting.

Adoption of minutes

PUBLIC COMMENT:

None

Chairperson

Date