



## AUDIT COMMITTEE AGENDA

**DATE: October 30, 2019**

**LOCATION: CITY HALL FOURTH FLOOR CONFERENCE ROOM**

**TIME: 4:00 PM**

- I. CALL TO ORDER – Chairman
- II. ANNOUNCE MEMBERS IN ATTENDANCE (VERIFY QUORUM)
- III. ADOPTION OF MINUTES: July 31, 2019
- IV. DEPARTMENT REPORT
  - A. Budget Report
  - B. Update on Internal Audit Activity
    - i. Audit Schedule Status
    - ii. Audit Metrics
    - iii. Ethics Compliance Report
    - iv. IT Co-sourcing Update
    - v. Internal Control Meetings
    - vi. Financial Audit - ATA
    - vii. Policy Updates
    - viii. State Comptroller Financial Statement Reports
    - ix. Annual Quality Assurance Review
    - x. Spring Intern
    - xi. Wins
- V. NEW BUSINESS
  - A. None
- VI. COMMITTEE ACTION REQUIRED
  - A. Vote to nominate new members (Joel Wallace, Dr. Brandon Di Paolo Harrison)
- VII. CITY COUNCIL ACTION REQUIRED
  - A. None
- VIII. ADJOURNMENT OF PUBLIC MEETING
- IX. PUBLIC COMMENTS (5 minutes each)

X. NEXT MEETING - **January 29, 2020 4:00 PM**

XI. EXECUTIVE SESSION – Vote by the Committee to go into executive session.

At this point in the meeting everyone other than Audit Committee members and those asked to attend by the Audit Committee to address a pending audit issue will be asked to leave.

- A. Ongoing audits and investigations
- B. Hotline reports
- C. Audit plan

XII. ADJOURNMENT OF EXECUTIVE SESSION