



## **PARKING COMMISSION MINUTES**

**DATE: January 17, 2022**

**MEETING LOCATION: CITY HALL MAYOR'S CONFERENCE ROOM  
ONE PUBLIC SQUARE  
CLARKSVILLE, TN 37040**

**I CALL TO ORDER**

The meeting was called to order by David Shelton at 12:41 p.m.

**II QUORUM CHECK**

Additional members present were Adrea Herrera, Andy Kean and Joe Shakeenab

**III ADOPTION OF MINUTES:**

Mr. Shakeenab made a motion to approve the minutes, Ms. Herrera seconded. The minutes from January 17, 2023 were adopted.

**IV GUEST(S)**

David Harper, Montgomery County Commissioner - Requests to go back to hang tags for County Commissioners.

**V DEPARTMENT REPORTS**

**Manager's Report**

Michael Palmore, Parking Manager, presented the Ballparc and ParkMobile financials (attached).

Mr. Palmore also presented the Parking Manager Voids for the month of December (attached) which were in addition to the 34 that were voided in the "Leaf on Chronicle" zone.

**Parking Garage Update:** Mr. Palmore reported that final budget numbers should be available at the end of the month and then we will start approving design. We are planning to break ground in February.

**Parking Timeline:** The hope is to have a parking consultant in place by the end of the month. F&M Arena will have a soft opening in March with 500-1000 people, which will operate as a true event for Parking, Fire, and Police. Then larger events are starting in May of this year.

**Social Media/Video Update:** A few ideas in the queue for Facebook posts are information about the C-Lot and roof deck. If Commissioners have any additional ideas, please email Mr. Palmore.

**Handicap Accessible Parking Downtown: We have 25 handicap parking spaces and 11 of them are van accessible.**

## **Financial Report**

**Laurie Matta, CFO, presented the financial report (attached).**

### **VI NEW BUSINESS**

#### **1. County/Commission Passes**

**Mr. Shelton spoke on behalf of fellow Montgomery County Commissioners hoping the Parking Commission would re-visit the issue of Parking Passes for elected officials. Mr. Palmore reiterated that County Commissioners could submit their license plate numbers whenever they will be downtown on official business and they will not get ticketed. No further action was taken by the Commission.**

### **VII OLD BUSINESS**

#### **1. Yearly Parking Pass - Fundraiser Prize**

**Mr. Palmore said that if an organization wants to buy an annual pass to be awarded as a fundraiser prize, it would be in the \$3000 range for a pass to park in any garage or on the street. Ms. Herrera said she would pass that information on to the organization which had inquired.**

### **VIII PARKING COMMISSION COMMENTS**

- 1. Mr. Kean wanted to know if there is a process in place for the City and County governments as well as organizations such as Austin Peay, to talk about the approval of events, and how the information will be disseminated to the public. Mr. Palmore said The F&M Arena is putting together an events strategy plan to present to the City. Determining the price for parking during events will be included in the Parking Study.**
- 2. After the presentation earlier in the day by Desman, Mr. Shelton wondered if they needed to deliberate about that decision. Mr. Palmore said the Commission members should send him a review with feedback. If there is consensus on Desman, we will move forward. If anyone wants to see a different option, we will bring in the second choice for a presentation.**

### **IX VOIDING REQUESTS**

**No Action**

**Violation 200002460**

**Violation 200002602**

**Violation 200002592**

**Violation 200002579**

**Violation 200002358**

**Void**

**Violation 200002555**

**Violation 200002529**

### **X ADJOURNMENT**

**The meeting was adjourned at 1:27 p.m.**