



## **STREET, GARAGE AND TRANSPORTATION COMMITTEE AGENDA**

**DATE: January 27th, 2021**

**LOCATION: Zoom Meeting**

**TIME: 4:00pm**

1. CALL TO ORDER
2. ATTENDANCE
3. ADOPTION OF MINUTES
  - a) Transportation October 2020
  - b) Garage and Street September 2020
4. DEPARTMENT REPORTS
  - a) Presentations from Clarksville Transit System, Ridership Report and Financial Report
  - b) Presentation from City Garage and Monthly Report
  - c) Presentation from Clarksville Street Department
5. COMMITTEE ACTION
  - a) (CTS) Drug and Alcohol Policy approval
6. CITY COUNCIL ACTION
7. NEW BUSINESS
8. PUBLIC COMMENTS (3 individuals 5 minutes each unless waived by Chair)
9. ADJOURNMENT

Transportation Committee Meeting Minutes  
Wednesday, October 28th,, 2020 at 4:00pm  
Google Hangout Meeting

**MEMBERS PRESENT:**

Wanda Smith, Committee Chairperson  
Gary Norris  
Vondell Richmond  
Jeff Burkhart

**EMPLOYEES PRESENT:**

Paul Nelson, Director  
Lori Wallis, Finance Director  
Scott Graves, Business Analyst  
Veronica Williams, Administrative Support Specialist

**CALL TO ORDER:**

October 28th at 4:00p.m... Transportation committee meeting was called to order by Chairperson Wanda Smith. The members in attendance are Gary Norrris, Jeff Burkhart and Vondell Richmond. The only member not present was Richard Garrett. Chairperson Wanda Smith entertained a motion for approval of the September 23rd, 2020 minutes. All were in favor and the minutes were approved.

**RIDERSHIP REPORT:**

Paul Nelson went over the Ridership for September 2020 was 38,865, bus was 36,467 and paratransit service was 2,398. We are down 33% since September 2019. That is all related to Covid. Statewide average is down 48%. CTS trending a little bit better than the state. But we are still down substantially.

**FINANCIAL REPORT:**

Lori Wallis went over the Financial Report for the month of September 2020. The revenue was under budget \$34,031.55. The expenses under budget \$283,301.44. Year to date under budget \$249,269.89.

This is mostly due to wages and fuel and also we had budgeted for a 3% wage increase and it did not happen. But it will happen in January of 2021.

#### COMMITTEE ACTION:

None

#### CITY COUNCIL ACTION:

None

#### NEW BUSINESS:

Paul Nelson went over General System Update. Tomorrow Clarksville Academy will be painting the Spooky Special. It will be out on the 30th and 31st of October for everyone to see. It will rotate routes on those days. Anyone who catches that route rides for free. So keep an eye out for it.

Our DBE plan approval, this is for our Tri-Annual DBE goal. Which is our goal of dollars to spend on Disadvantaged Business Enterprise. We sent it off and got it back for comments. It was approved on the 2nd time back. We have our goal for the next 3 years.

Route 1000 CTS has already made that route free until the end of the year. This is an effort to boost ridership on the Industrial Park Route 1000. Look for a lot of advertising for this route. We plan to add radio commercials, Facebook, press releases and removing the fare was part of that promotion so look for that.

Basket of Thankfulness we do every year in November, so every Friday and Saturday you can donate 2 can goods in lieu of paying bus fare. The canned goods go to support a local food bank or pantry. This year it will go to the First Christain Church. This is the church that supports us. Every time we need to leave our Transit Center they let us stage on their property. So this year we will be donating the can goods to them from Basket of Thankfulness.

Bus route will all be free Tuesday November 3rd for voting. Anyone that needs to vote can use any of the bus routes to get to the voting polls and don't have to worry about a fare.

Clarksville Transit will be closed on Thanksgiving. We will be open Friday with a Free day for Black Friday.

Shelters that will be coming soon that were taken up due to the sidewalk project TDOT was doing. Will be Mission Barbecue and JoAnn's on Wilma Rudolph Blvd... They add ADA ramps to them. Also Chums'

and The Mart are 2 locations where we will be replacing the old style shelters with new ones. It should be in the next couple of weeks.

Chairperson Wanda Smith asked, "Is this in the Business Park? Route 1000?" Paul Nelson answered, "It is the Industrial Park route. It goes from Wal-Mart to Alfred Thun to International Blvd..." Chairperson Wanda Smith asked, "Are we hitting all of the businesses where people can get dropped off for work?" Paul Nelson replied, "We hit at least 20 or more businesses along that route, but we do not hit them all though. There are some that are farther out from what we service." Chairperson Wanda Smith asked, "What about Google do we drop people off there?" Paul Nelson said, "We do not service the Google plant." Chairperson Wanda Smith asked, "Do you plan to service the Google plant?" Paul Nelson said, "We do not have any plan to service the Google plant. Right now it is outside of our urbanized area. It is a very large site but right now I don't think it has that many employees."

Chairperson Wanda Smith asked, "What about the free voting. If anyone needs a ride what time does that bus start and what bus number is that and will that be all buses?" Paul Nelson responded, "The entire system will be free on Tuesday November 3rd. We have a facebook post out there with a nice flyer fill free to post that." Chairperson Wanda Smith said, "I will. Thank you."

Chairperson Wanda Smith asked, "On the Spooky bus that will be on the 31st?" Paul Nelson said, "On the 30th and 31st of October." Chairperson Wanda Smith asked, "Is that just one bus?" Paul Nelson replied, "Yes. It's just the painted Spooky Special bus. It will rotate routes for the 2 days. So every route the bus will be on. We have the schedule on our facebook page so people can go out and ride it."

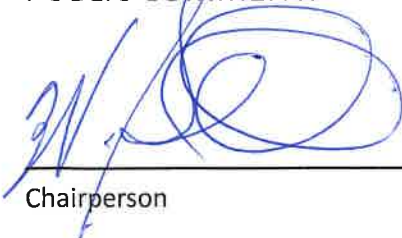
Chairperson Wanda Smith said, "So the Basket of Thankfulness, people can donate can goods to ride free every Friday and Saturday?" Paul Nelson answered, "2 can goods in lieu of paying the fare."

#### ADJOURNMENT:

Chairperson Ms. Wanda Smith entertained a motion to adjourn. Vondell Richmond motioned to adjourn with Gray Norris seconding. Chairperson Ms. Wanda Smith adjourned the meeting.

Adoption of minutes

#### PUBLIC COMMENT:



---

Chairperson

1-28-21

---

Date