

Transportation Committee Meeting Minutes
Tuesday, March 23rd, 2021 at 3:30pm
Zoom Meeting

Members Present:

Wanda Smith, Chairperson
Travis Holleman, Councilman
Jason Knight, Councilman
Trisha Butler, Councilman

Members Not Present:

Richard Garrett, Councilman

Transit

Paul Nelson, Director
Lori Wallis, Financial Director
Scott Graves, Business Analyst
Adrienne Beasley, Senior Purchasing Specialist
Veronica Williams, Administrative Support Specialist

Street

David Shepard, Director
Chris Cowan, Engineer Manager
Scott Bibbs, Assistant Director
Bethany Daniels, Administrative Support Technician

Garage

Bill Lee, Interim Director
Loretta Smith, Administrative Support Specialist

CALL TO ORDER:

March 23rd, 2021 at 3:30p.m... Transportation, Street & Garage Committee (TSG) meeting was called to order by Chairperson Wanda Smith. The members in attendance are Jason Knight, Travis Holleman and Tisha Butler. The member not present is Richard Garrett.

Chairperson Wanda Smith explained that due to Covid-19 and the Governor's Executive Order we will be having electronic meetings. They are necessary for the safety of everyone. Chairperson Wanda Smith entertained a motion to approve electronic meetings and it was second by Councilman Jason Knight and all were in favor and the motion was adopted.

Chairperson Wanda Smith entertained a motion for approval of the January 2021 Transportation minutes, all were in favor and the minutes were approved.

TRANSIT

RIDERSHIP REPORT:

Paul Nelson went over the Ridership for February 2021. The DR Paratransit carried 2,017 and Fixed Route carried 28,581 for the month of February. CTS was impacted by the snow. Our Ridership was down.

FINANCIAL REPORT:

Lori Wallis went over the Financial Report for the month of 2021. The revenue was under budget \$88,485.43. The expenses under budget \$519,618.25. Year to date under budget \$431,132.82.

NEW BUSINESS:

Paul Nelson talked about the Tri-Annual review coming up in April 2021. It will be very intense.

Chairperson Wanda Smith was excited about the New Transit Technology.

The new app views real-time information about CTS vehicle location, estimated arrival times, route change and detours. The app is free and will help you get there on time, everytime.

STREET DEPARTMENT

Departmental Report

Mr. Shepard informed the committee that our Spring clean up will end April 19, 2021. The department also has renewed the Mosquito Control contract for McGee Pest Control that will run through September or possible October.

Capital Projects.

Whitefield Road - Advertising for bid march 25, pre-bid meeting April 15, bid opening April 29.

Sidewalks Project - are being designed for the streets on West Concord and Cherry Tree.

Adaptive signal - An environmental document was submitted to TDOT for their review.

Northeast corridor - Continuing with ROW acquisition.

Rossvie - Meetings with contractors, CEI, City representatives and Utility Companies were held in the office and in the field.

Meriwether Trenton - Water line and concrete flume completed.

Intersections Modification - Estimates and plans for Tiny Town Allen Rd, Ted Crozier and Dunlop Lane, Bypass & Glendale, Fire Station.

City Garage

Billy Lee went over the monthly report. He also went over the price of fuel and how it is continuing to go up. Fuel prices were Unleaded @ \$2.27 and Diesel @ \$2.095.

Committee Action:

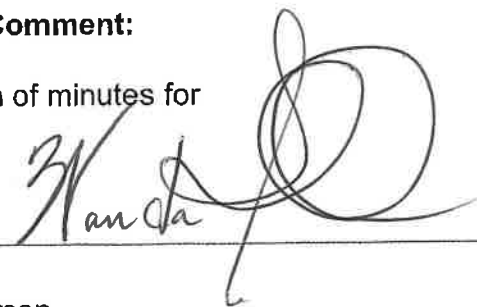
TSG updated the meeting day and time. A motion was made to change the meeting to 4th Wednesday of the month at 3:00 pm. The motion was 2nd by Travis Holleman and all were in favor of the motion.

Adjournment:

Chairperson Wanda Smith entertained a motion to adjourn. Chairperson Wanda Smith adjourned the meeting.

Public Comment:

Adoption of minutes for



7-28-2021

Chairperson

Date