



## **HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE**

**MAY 08, 2019**

### **MINUTES**

#### **CALL TO ORDER**

The Council Committee meeting of the Clarksville Housing and Community Development was called to order by Chairman David Allen on Wednesday, May 08, 2019, at 1:30 p.m. in the City Hall Conference Room, 1 Public Square, Clarksville, Tennessee.

#### **ATTENDANCE**

**MEMBERS PRESENT:** Councilman David Allen, Councilwoman Stacey Streetman, Councilwoman Wanda Smith, and Councilman Travis Holleman

**MEMBERS ABSENT:** Councilman Jeff Burkhart

**OTHERS PRESENT:** Mayor Joe Pitts, James Halford, Chief of Staff, Councilman Ron Erb, Councilman Vondell Richmond, Richard Stevens, Public Information, Laurie Matta, Chief Financial Officer, Deborah K. Johnson, Finance Director, Cassie Wheeler, Internal Audit, Keith Lampkin, Director of Housing and Community Development, Jean Adcock, Finance Director Housing and Community Development, and Tammy Kilgore, Grants Analyst Housing and Community Development

## **DISCUSSION**

Chairman Allen convened the meeting and turned it over to Mr. Lampkin to explain the Housing and Community Development budget.

Mr. Lampkin gave an overview of the Housing and Community Development General Fund request in the amount of \$152,224.

Mr. Lampkin then stated the City had received the CDBG and HOME allocation letter from the Department of Housing and Urban Development (HUD). He explained the 2019/2020 allocation for CDBG is \$1,061,545 and the allocation for HOME is \$447,789. The City will also be receiving ESG funds from the State of Tennessee in the amount of \$161,250. The City will also receive Shelter Plus Care funds in the amount of \$118,796.

Discussion was held about the Shelter Plus Care program concerning how the clients are considered to be eligible for the program and the type of assistance that is provided to each client. Mr. Lampkin explained that to be eligible, each client must meet HUD's income guidelines and have some type of disability. He also explained the assistance provided to each client is in the form of rent and rental deposits.

Discussion was then held concerning the Emergency Solutions Grant program (ESG) regarding how funding is distributed among subrecipients, the application process, and how the program is managed. It was explained that this grant is used to help homeless individuals and families with rapid rehousing, shelter, and prevention.

There was discussion concerning each of the CDBG projects and the amount of funds subrecipients receive. The application process for the housing rehabilitation program was also explained. Mrs. Kilgore explained Program Income and how it can be a challenge since it must be spent before CDBG Entitlement funds.

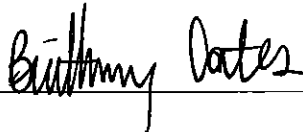
Discussion was then held concerning the HOME grant and the programs associated with it which includes the First-Time Homebuyer Program (FTHB) and the Homeowner Rehabilitation program. It was explained that the FTHB program assist clients with down payment and closing cost when purchasing their first home. The Homeowner Rehabilitation Program is for clients whose home is beyond repair and needs to be demolished and reconstructed. The guidelines for these programs were discussed including income restrictions.

Mrs. Kilgore explained how low interest loans and repayments are determined for each client in both the CDBG and HOME programs. She also explained that there are liens held on each property to protect the City's interest. These liens can be for a 10-year term for housing rehabilitation and the first-time homebuyers program or a 20-year term for housing reconstruction.

Discussion was held providing updated information on the Continuum of Care (CoC). The City of Clarksville falls under the Middle Tennessee CoC which covers 19 counties. The Middle Tennessee CoC receives 1.6 million dollars per year. It was explained that the Shelter Plus Care Program is a CoC grant. Mr. Lampkin explained that if the City of Clarksville applied to become our own CoC, there would not be a 100% chance that the City could get funding. The City has decided to not move forward with the application to become a CoC, but will continue to be part of the Middle Tennessee CoC.

There being no further discussion or and further questions, the meeting was adjourned at 3:00 p.m.

Submitted by:

A handwritten signature in cursive script that reads "Brittney Cates". The signature is written in black ink and is positioned above a horizontal line.

Brittney Cates

