



# FINANCE COMMITTEE

## MAY 28, 2019

### AGENDA

#### CALL TO ORDER

The regular monthly meeting of the City of Clarksville Finance Committee was called to order by Chairman Jeff Burkhart on Tuesday, May 28, 2019, at 3:30 p.m. in the City Hall Conference Room, 1 Public Square, Clarksville, Tennessee.

#### ATTENDANCE

PRESENT: Jeff Burkhart, Tim Chandler, Valerie Guzman, Jeff Henley, Stacey Streetman

Mayor Joe Pitts was also present.

#### MINUTES

Councillady Guzman made a motion to adopt the minutes of April 23, April 25, April 30, May 2, May 15, and May 23 as presented. The motion was seconded by Councilman Henley. A voice vote was taken; the motion passed without objection.

#### PURCHASING REPORT

Director of Purchasing Camille Thomas presented the monthly bid summary and reported award of the following professional service contracts:

- Gas & Water - Design Services for the Red River Bridge Pipeline Relocation from Clark Engineering & Utility Solutions, LLC in the amount of \$49,900.00.
- Gas & Water - Design Services for the Highway 41A Gas Pipeline from Clark Engineering & Utility Solutions, LLC in the amount of \$48,000.00.
- Gas & Water - Engineering Services for the WWTP Primary Building HVAC Replacement from Hazen & Sawyer in the amount of \$30,000.00.
- Gas & Water - Engineering Services for the TDOT Utility Relocation at SR13/US79 from Holiday Drive to Alfred Thun Road from HDR Engineering, Inc. in the amount of \$80,000.00.

- Recreation/Project Management - Pettus Park Master Plan from Lose Design in the amount of \$8,000.00.
- Recreation/Project Management - Design Services for the Renovations to the Billy Dunlop Pavilion from Powell Architecture in the amount of \$2,000.00.
- Internal Audit - IT Related Audit Work from Kraft CPA's in the amount of \$15,000.00.

Mrs. Thomas reported sale of surplus property on *GovDeals.com* during the month of April in the amount of \$18,796.52.

Mrs. Thomas presented the department's Contract Administration Policy. She said all departments will follow the policy, including CDE and Gas & Water for operating contracts. Heather Fleming noted that Gas & Water engineering contracts would be processed according to the policy by their contract manager. Mrs. Thomas presented the department's Surplus Real Property Policy and informed the members of an interactive map that would show the location of each property. Mr. Baker said City Council approval is not required for either policy.

## GENERAL FUND REPORT

Chief Financial Officer Laurie said the City had collected \$11.9 million more than was spent for the first ten months of FY19 and noted revenues were exceeding expenditures by 14.3%. She said \$33 million, or 96%, had been collected in property taxes. Ms. Matta said expenditures were currently 10.9% under budget with department spending \$3.5 million, or 5.3%, under total budgets. Local Option Sales Tax collection within the City was \$5.2 million with \$1.3 million going to the Road Improvement Fund and \$4.1 million to the school system. Capital project spending totaled \$6.4 million year-to-date with a total investment of \$49.3 million. The estimated Fund Balance was \$39.2, or 40% of budgeted expenditures. The City had applied for a grant for the Summer Youth Program to provide meals and received notice of award of a \$12,000 grant for police motorcycle safety enforcement.

Mayor Pitts said an upcoming meeting would be held to discuss distribution of City-County revenues from internet sales.

## DEPARTMENT OF ELECTRICITY

CDE Chief Financial Officer David Johns said the Broadband Division's initial interdivisional loan from the Electric Division of \$18 million was currently \$10.2 million with another payment due by the end of June. Mr. Johns said April power usage was down resulting in a net income of \$700,000 for the Electric Division. Christy Batts said the Broadband Division ended the month of April with 22,000 subscribers and noted 750 new connects with a net gain of 25. She noted CDE had recently been recognized as having one of the top ten nationwide most affordable high speed internet plans, top three fastest fiber providers in Tennessee, top three fastest internet providers in Tennessee, top ten fastest fiber provider nationwide, and top ten fastest internet provider nationwide.

## CITY ATTORNEY

Mr. Baker reported payment of the following legal expenditures and noted the Miller v. City case had been settled.

- Bradley Arant, *Kimberly Black v. City* - \$2,280.87
- Bradley Arant, *Jeff Robinson v. City* - \$30,832.50

## REGIONAL TRANSPORTATION AUTHORITY

**RESOLUTION 60-2018-19** Authorizing an interlocal agreement with the Regional Transportation Authority for transportation service between Clarksville and Nashville

Ms. Matta said this agreement was for the Clarksville-Nashville commuter service and that funding would be available July 1 if approved in the FY20 Budget. Councilman Chandler made a motion to forward this resolution to the City Council with a recommendation of approval. The motion was seconded by Councillady Guzman. A voice vote was taken; the motion passed without objection.

## PUBLIC COMMENTS

There were no public comments.

## ADJOURNMENT

The meeting was adjourned at 3:55 p.m.