

Transportation Committee Meeting Minutes
Monday, July 22, 2019, 4:00pm
Clarksville Transit System, Conference Room 4th floor

MEMBERS PRESENT:

Wanda Smith, Committee Chairperson
Richard Garrett
Jeff Burkhart
Gary Norris

EMPLOYEES PRESENT:

Paul Nelson, Interim Director
Lori Wallis, Finance Director
Veronica Williams, Administrative Support Specialist
Cassie Wheeler, Internal Auditor

CALL TO ORDER:

July 22, 2019 at 4:00p.m... Transportation committee meeting was called to order by Chairperson Wanda Smith. The members in attendance are Richard Garrett, Jeff Burkhart and Gary Norrris. The member not present is Vondell Richmond. Chairperson Wanda Smith entertained a motion for approval of the March 25, 2019 minutes all were in favor and the minutes were approved.

RIDERSHIP REPORT:

Mr. Paul Nelson reported, "For April 2019 the ridership total was 59,889 with 3,536 demand response. For May 2019 ridership total was 56,637 with 3,299 for demand response. For June ridership total was 51,227 with 2,831 for demand response. Bring our fiscal year total for 2019 to 680,976." Mr Nelson asked if there were any questions there were none.

FINANCIAL REPORT:

Ms. Lori Wallis went over the financial report. Ms. Wallis stated, "For May our revenue were \$20,899.79 over budget and our expenses were \$97,109.01 under budget and our total under budget for the month was \$80,273.30. We had a couple of capital items coming out of our local budget that why that is a little weird there." Chairperson Wanda Smith asked, "Is that for the new buses?" Ms. Wallis replied, "No, it was a wheel balance and a vehicle." Chairperson Wanda Smith said, "Okay." Chairperson Wanda Smith asked if there were any questions there were none.

COMMITTEE ACTION:

None

CITY COUNCIL ACTION:

None

NEW BUSINESS:

Mr. Paul Nelson gave an update on the Transit Center. Mr. Nelson said about 85% of the sidewalk was poured and the roof of the Transit Center should be complete in about one week. The inside of the Transit Center is about 75% complete and just a few things are left to go is wall paper, trim and flooring in the driver area. CTS has something coming soon is the planters, pavers, benches, coating for the concrete and the last thing is the traffic deck repair and ceiling. CTS is hoping for a November completion.

Clarksville Transit System will have our annual Rodeo August 18th, 2019 from 9:00am to 3:00pm at the main office 430 Boillin Lane. CTS Bus Operators compete for a chance to win 1st, 2nd or 3rd and go on to the State Rodeo held in Chattanooga, TN this October.

Mr. Paul Nelson explained that the Ridership growth study is studying area that are in need of service. CTS extend the survey study an addition 2 weeks to do a specific survey for Ft. Campbell. The community survey generated about 400 responses. CTS should have a full report by early August. With that report CTS will be able to use that information for the new route possibilities.

Chairperson Ms. Wanda Smith asked, "What are you all doing to find a new place for the Transit Center?" Mr. Paul Nelson said, "We are working with Mayor and quite often he sending us areas. Some of them are in the study and some are new ideas. We are also looking ahead on how we are going to fund it." Chairperson Ms. Wanda Smith asked, "So what places have you looked at and what area?" Mr. Paul Nelson replied, "Some of the places that have come up 9th St. and College St. it might be a possibility. But the Conwood site is our preferred site. Close to the Conwood site there a place across the street there a house for sale on 8th St. next to the Fire House. Those are some of the areas." Chairperson Ms. Wanda Smith asked, "Will these buildings meet federal standards laws and guidelines in order to set up a new Transit Center?" Mr. Paul Nelson answered, "They would have to, it would be a fatal flaw if they didn't." Chairperson Ms. Wanda Smith asked, "I know the Conwood site is what you all are looking at have you checked it out to see if it meets the standards?" Mr. Paul Nelson responded, "It would be part of the NIPA process, that were we would get FTA approval. There is nothing about that property that I'm aware of that would make it not qualify for federal dollars." Chairperson Ms. Wanda Smith asked if there were any more questions there were none.

Chairperson Ms. WandaSmith wanted the record to show Mr. Gary Norris came in. Mr. Gary Norris was Chairing another meeting the Common Design review board and was late.

Mr. Paul Nelson asked if we could move the October meeting due to it fall on CTS State Rodeo. Chairperson Ms. Wanda Smith asked if we could wait until it gets close to that time and see if we need to move it to another day.

ADJOURNMENT:

Chairperson Ms. Wanda Smith entertained a motion to adjourn. Mr. Jeff Burkhart motioned to adjourn with Mr. Richard Garrett seconding. Chairperson Ms. Wanda Smith adjourned the meeting.

PUBLIC COMMENT:



Chairperson

10-21-19

Date